

RULES & REGULATIONS

RMSLA Fax Number: 970-419-1056

The following are the contract terms of the agreement to rent exhibit space from the Sustainable Living Fair. As an Exhibitor, your acceptance of these terms shall constitute a binding agreement. It is agreed that each Exhibitor will abide by and be responsible for the rules and regulations of this agreement.

1. ORGANIZER. The word "Organizer" as used herein shall mean the sponsoring organization, association or it's officers, agents or employees acting for it, in the management of the Fair.

2. ELIGIBLE EXHIBITS. The Organizer reserves the right to determine whether any company or product is eligible under the Standards for inclusion in the Fair. This determination may be made at any time before or after the start of the Fair.

3. LIMITATION OF LIABILITY. The Exhibitor agrees to make no claim for any reason whatsoever, including negligence, against the Organizer, its members or agents or employees or the owner of the Fair premises for loss, theft, damage or destruction of property, or for any injury to Exhibitor or its employees while in the Fair quarters.

4. SOUND DEVICES. The use of devices for mechanical reproduction of sound or music is subject to the approval of the Organizer and if permitted, must be controlled and must not be projected outside the confines of the exhibit booth.

5. INSURANCE. Although the Organizer will provide basic security at the Fair, insurance is the responsibility of the Exhibitor and is recommended. Organizer is not responsible for replacement of lost or stolen goods. Exhibitors are responsible for obtaining their own general liability insurance for the Fair dates, including move-in and move-out. Exhibitors will indemnify Organizer and the owners of the Fair premises for claims/suits arising between Exhibitors and attendees regarding exhibit rental.

6. EXHIBITOR CONDUCT. Exhibitors agree to conduct themselves in a respectful, cooperative manner appropriate to the integrity of the attendees, fellow exhibitors, and show management staff. Exhibitors will not be allowed to assign their own booth space.

7. CHARACTER OF DISPLAY. Distribution of samples and printed matter of any kind, or any promotional material, is restricted to the confines of the exhibit booth. No noisemakers or anything not in keeping with the character and high standards of Organizer may be distributed or utilized by an Exhibitor in the Fair premises.

8. EXHIBIT LOGISTICS. An Exhibitor Kit containing detailed information will be e-mailed or mailed to each Exhibitor in ample time for advance planning. The Kit will contain information regarding directions to the Fair site, parking, shipment of goods/products, power needs, rental items, exhibit

hours, exhibitor badges, etc. City tax forms will be included and should be submitted accordingly.

9. SMOKING. Organizer prohibits smoking in booths, displays, workshop tents, Planet Youth and Zen Zone.

10. SECURITY. The Organizer will employ reputable security guards during the closed hours of the Fair. The duty of the guards will be to protect the general exhibit against theft during the closed hours of the Fair. Neither the Organizer, Organizer Management, nor the owners of the exhibit premises will assume any responsibility for an Exhibitor's personal property. It is suggested that the Exhibitor insure their property against loss and theft.

11. BOOTH RELOCATION. Show management reserves the right to relocate exhibitors in comparable spaces other than those specified in the Exhibitor Kit if it is deemed advisable and necessary and in the best interest of the event.

12. ACTS OF GOD, FIRES, STRIKES, ETC. In the event that any outside cause, such as war, fire, strike or other emergency, prevents the Rocky Mountain Sustainable Living Fair from being held, the Fair Management may retain Exhibitor's payments for expense compensation.

13. COMPLIANCE WITH LAWS/STANDARDS. Exhibitors are responsible for meeting all city/state resale-licensing requirements.

14. SET-UP. Set-up times are Friday, prior to the Fair from 10:00 AM to 5:00 PM and Saturday from 7:00 AM to 9:00 AM. All vehicles must be outside of the designated Fair perimeter by 9:30 AM on Saturday. The show opens to the public at 10:00 AM on Saturday. At that time, all exhibits must be fully installed. Dismantling will begin at 5:00 PM on Sunday, at the closing of the show and continue until 8:00 PM. Public hours at the FAIR are as follows: 10:00 AM to 6:00 PM on Saturday, and 10:00 AM to 5:00 PM on Sunday. Exhibitor set-up will not be permitted unless Organizer has received signed contract and all fees are paid.

15. FAILURE TO COMPLY. Organizer retains the right to close any exhibit, which fails to comply with these policies. Any questions or issues that are not covered in this contract shall be subject solely to the decision of the Organizer.

16. LEAVE NO TRACE POLICY. Exhibitors are responsible for leaving their booth space clean and free of trash or other materials.

I HAVE READ AND AGREE TO ABIDE BY ALL OF THE RULES AND REGULATIONS SET FORTH ON THIS DOCUMENT.

Signature _____ Title _____ Date _____

Print Name _____ Company/Organization _____